

ENVIRONMENTAL PROTECTION AGENCY  
REGION I - BOSTON

CLASS. NO. 1200  
DELEGATION NO. 1-84

DELEGATION OF AUTHORITY

DATE: May 16, 2005

GENERAL, ADMINISTRATIVE, AND MISCELLANEOUS

1-84. Information Resources Management

1. PURPOSE AND LEGAL AUTHORITY.

- A. Purpose. To redelegate authority 1.a.8 contained in Delegation 1-84 issued by EPA Region I on June 4, 2004.
- B. Authority. Approve the acquisition of information technology (IT) resources of \$25,000 or less.

2. TO WHOM DELEGATED. Branch Chief level or equivalent of Information Resources and/or Computing Technology, of the Office of Administration and Resource Management (OARM).

3. REDELEGATION AUTHORITY.

- A. The authority in 1.B may be not be redelegated any further.
- B. The SIRMO may redelegate approval authority for IT resource acquisitions up to an additional \$475,000 to the Branch Chief level or equivalent.

4. LIMITATIONS.

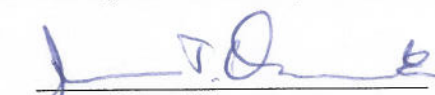
- A. The redelegation authority in 3.B may not be redelegated without concurrence of the Regional Directives Officer, Human Resources Office, Office of Administration and Resource Management (OARM).

5. ADDITIONAL REFERENCES.

- A. Memo from Mark Day, Director, Office of Technology Operations and Planning (OTOP), April 17, 2003. Subject: Redelegation of Authority to Regional Administrators to Approve Acquisition of Information Technology Resources. (Attached)
- B. Conditions Under Which Redelegation of the Authority to Approve Acquisition of Information Technology Resources Will Be Exercised, signed by the Region I SIRMO for the Regional Administrator on December 23, 2003. Agreement submitted to OTOP on February 14, 2004. (Attached)
- C. Information Resources Management Policy Manual (EPA Directive 2100).

6. SUPERSESSON.

- A. Regional Delegation 1-84. Information Resources Management, dated June 4, 2004. (Attached)
- B. Memo from Stephen Perkins, Director, Office of Administration and Resource Management, dated March 19, 1998. Subject: OIRM's Delegation of Authority "Microcomputer Requisitions". (Attached)

  
James Owens III  
Director, Office of Administration and Resource Management (OARM)

Date